The Blake Upper School Future Absence Form

It is our belief that class time is a valuable and critical component of instruction. Students who miss class may make up some work but ultimately will have their total education compromised. Therefore, future absences are expected to be a rare occurrence. As described in the Upper School Handbook:

A Future Absence form must be completed and cleared in advance** with the Grade Dean for all planned absences from school – college visits, family trips, etc.* ***For all prearranged absences other than religious holidays students should expect to submit all work and take all tests/quizzes eitherbefore or immediately upon return.

Name _____ Grade _____ Reason for absence _____

Will be absent beginning _____ Will return beginning _____
(Day) (Time) (Day) (Day) (Time) (Day)

Course	Work that will be missed/Comments	Deadline Date (for completion)	Teacher Initials
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I understand that this prearranged absence is based upon the expectation that I will take the initiative to complete the work I miss. I also understand that any work I do not complete by the date given to me (by my teacher), will not be given credit, which will lower my grade.

_____ _____ _____ _____
Parent/Guardian Signature Student Signature Date Jim Mahoney, Dion Crushshon, Alyn Eastin, Max Delgado

PLEASE RETURN TO MRS. SCHERER **BEFORE** YOUR ABSENCE